

**B.Com. (Management and Entrepreneurship Development)
Semester 1**

1. English (DSC) : BSC:11

| Unit | Content |
|------------|---|
| I | PROSE I) Commerce Education : Key to Prosperity and Security - Dr. Manjushree Sardeshpande II) Dhirubhai Ambani III) A R Rahman IV) The Romance of A Busy Broker by O. Henry |
| II | Poetry I) Stay Calm - Grenville Kleiser II) All the World's A Stage - William Shakespeare III) Trees - Joyce Kilmer IV) Bright Star - John Keats |
| III | Grammar I) Articles II) Parts of Speech III) Word Formation |
| IV | Communication and Writing Skills I) letter Writing II) Report Writing III) Resume |
| V | Soft Skills I) Critical, Creative and Positive Thinking II) Building Relationship Skills III) Problem Solving Skills Skill Enhancement Module How to open a DMAT account How to write a letter to company letter |

1. English (DSC) :BCE:11

Reference Books:

1. Intermediate English Grammar - Raymond Murphy (Cambridge University Press)
2. Advanced English Grammar - Martin Hewings (Cambridge University Press)
3. 'Expressions' by Dr. Uday Navalekar, Published by Pimpalapur Book Distributors
4. A Course in English Grammar - R.N Bakshi (Orient Blackswan)

2. Business Communication Skills in English (AEC)

Course Outcomes of AEC:

The students will be able to:

- 1) The learners will learn to understand and interpret any text they are reading from 2) different perspectives
- 3) The interest of learners in listening to and watching good quality audio and visual media will be aroused.
- 4) Learners will acquire proficiency in the skills of listening, speaking, reading and writing that will help them meet the challenges of the world.
- 5) The learners will develop good oral and written skills of communication in the English language.

COURSE MATERIAL : DEVELOPING COMPREHENSION SKILLS IN ENGLISH

A) Reading Skills

- > Skimming and Scanning
- > Language Structure
- > Note Making
- > Summary Writing
- > Guessing Meanings of Words
- > Drawing Inferences

Unit - I

A) Prose

- i) The students will have to answer **THREE** out of **FOUR** short answer questions of 2 marks each.
=6Marks

- ii) The students will have to answer **ONE** out of **THREE** long answer questions of 6 marks each.
6Marks

Unit - II

B) Poetry

- i) The students will have to answer **THREE** out of **FOUR** short answer questions of 2 marks each.
=6Marks
- ii) The students will have to answer **ONE** out of **THREE** long answer questions of 6 marks each.
=6Marks

Unit - III

Grammar

- I) Articles 3 Marks
- II) Parts of Speech 6 Marks
- III) Word Formation 3 Marks

Unit - IV

Communication and Writing Skills

- I) letter Writing 4 Marks
- II) Report Writing 4 Marks
- III) Resume 4 Marks

Unit - V

- I) Critical, Creative and Positive Thinking 4 Marks
- II) Building Relationship Skills 4 Marks

Unit - VI

- III) Problem Solving Skills 4 Marks

Multiple Choice Questions

The Student will have to answer 10 MCQs based on Unit I and II (each MCQ carries 2 Marks) 20

Marks Internal Assessment (SEM) I) Assignment 10 Marks II) Class Test 10 Marks

Part B

Syllabus prescribed for 1st Year Under Graduate Programme

Programme : Bachelor of Commerce (Accounting & Finance)

Semester I

| Code of the Course/Subject | Title of the Course/Subject | Total Number of Periods |
|----------------------------|-----------------------------|-------------------------|
| BAF-03 | Marathi | 45 |

अभ्यासपत्रिकेचीनिष्पत्ती(COs) :

- नेमलेल्या साहित्यातून जीवनदर्शन, समकालीन व्यवहार जाणीवा यांची माहिती होईल.
- वैचारिक, ललित, कविता या विविध वाङ्मय प्रकाराचे ज्ञान होईल. या वाङ्मय प्रकाराचे वेगळेपण जाणून घेतील तथा या मधील साम्य वेदाचे आकलन होईल.
- वैचारिक गद्यातून भाषेच्या सर्जनशील रूपाचे विद्यार्थ्यांना आकलन होईल. तसेच चारित्र्य विषय असलेल्या शौर व्यक्तींच्या जीवनकार्यातून विद्यार्थ्यांना प्रेरणा मिळेल आणि संकटावर मात करून जीवनात यशस्वी होता येते हा विचार त्यांच्या मनी रुजेल.
- ललित कलाकृतींच्या वाचनातून आनंद, बोध, ज्ञान इत्यादींची प्राप्ती होऊन विद्यार्थ्यांच्या जीवनविषयक जाणुवा समृद्ध होतील.
- वैचारिकता, तात्त्विकता, काव्यात्मकता, भावनात्मकता, सामान्य गोष्टीतील असामान्यत्वाचे दर्शन यातून विद्यार्थ्यांचा दृष्टीकोण संपन्न होईल.
- विविध प्रकारच्या साहित्याचे आकलन, वर्णन, आस्वादन, विश्लेषण आणि मूल्यमापन करण्याची क्षमता वाढून विद्यार्थ्यांची अभिरुची विकसित होईल.
- या वाङ्मय प्रकारातून विविध प्रकारचे नीतिमूल्ये, जीवनमूल्ये, यांची शिकवण विद्यार्थ्यांना मिळेल, त्याचा उपयोग उत्तम रितीने जिवन जगण्यासाठी होईल.
- 'उपयोजित' घटकाच्या माध्यमातून विविध प्रकारची कौशल्ये त्यांच्यात निर्माण होतील व ते रोजगारक्षम होतील.
- विचारवंत, लेखक, कवी होण्यासाठी हे अध्ययन प्रेरक ठरेल, सहाय्यभूत ठरेल. यातून विद्यार्थी भाषेचा सर्जनशील वापरक साकारावाहे समजून घेतील व विविध प्रकारातील साहित्य निर्मिती करतील. तसेच व्यवहारिक उपयोजन करून रोजगारक्षम होतील.

| अ.क्र. Sr.No. | घटक Content | अध्यापन तासिका (No. of Periods) |
|------------------|---|--|
| विभाग - अ | वैचारिक | |
| १) | दुःखाक्रांत लेकी वेणे - म्हाईभट | १२ |
| २) | धर्मानिरपेक्षता आणि शिवाजी - नरहर कुंकुदकर | |
| ३) | डॉ.बाबासाहेब आंबेडकरांचे पाणी विषयक धोरण - प्रल्हाद तुलेकर | |
| ४) | भारताचे आर्थिक स्वातंत्र्याचे योद्धे : श्री लक्ष्मणराव किलोसरकर - अनंत मराठे | |
| विभाग - ब | ललित | |
| १) | आज्ञापत्र - रामचंद्रपंत अमात्य | ११ |
| २) | मरी आईचा गाडा - अण्णा भाऊ साठे | |
| ३) | आधार - बाबासाहेब मुसळे | |
| ४) | पळत पताका - विजय दळवी | |
| विभाग - क | कविता | |
| १) | इवलेसे रोप लाविले द्वारी - संत ज्ञानेश्वर | ११ |
| २) | पंढरी वर्णन - शाहीर प्रभाकर | |
| ३) | विद्यार्थ्यांप्रत - केशव सुत | |
| ४) | उष्णकाल होता होता - सुरेश भट | |
| ५) | साहेबराव पाटील - विठ्ठल वाघ | |
| ६) | आविष्कार - सुदाम सोनुले | |
| ७) | देवमाताची शीब - गोविंद गायकी | |
| विभाग - ड | उपयोजित मराठी Skill Enhancement Module | |

4. Business Communication Skills in Marathi (AEC)

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| १) कार्यालयीन पत्रव्यवहार - | ११ |
| २) स्व-परिचय पत्र व नोकरी साठी अर्जलेखन | |

अभ्यासक्रमा साठी नेमलेले पाठ्यपुस्तक - 'अक्षरलेणी' भाग-१ (सत्र-१ व सत्र-२) (संपादित)
 प्रकाशकाचे नाव : राघव पब्लिशर्स अँड डिस्ट्रीब्युटर्स, नागपूर
 (विभाग 'अ', 'ब' आणि 'क' साठी)
 उपयोजित मराठी - संपादक डॉ. केतकी मोडक, संतोष शेणई,
 सुजाता शेणई - पद्मगंगा प्रकाशन, पुणे या पुस्तकातील
 प्रकरण ३ रे- कार्यालयीन पत्रव्यवहार - डॉ.कल्याणी दिवेकर
 प्रकरण ४ थे- स्व-परिचय पत्र व नोकरी साठी अर्जलेखन -
 डॉ.भूषण केळकर.

| Code of the Course/Subject | Title of the Course/Subject | Total Number of Periods |
|----------------------------|---|-------------------------|
| BAF-03 | Marathi (Business Communication Skill in Marathi) AEC | 15 |

'मराठी भाषिककौशल्ये : संभाषणकौशल्ये'

उद्दिष्टे

१. विद्यार्थ्यांच्या भाषिक क्षमतांचा विकास करणे.
२. संभाषण कौशल्ये विकसित करणे.
३. मराठी भाषेचे उपयोजन लक्षात घेणे.
४. विविध व्यवसायातील संबंधी लक्षात घेणे.
५. मराठी भाषेच्या वैशिष्ट्यांची ओळख करून घेणे.

उपयोगिता

१. संभाषण कौशल्य विकसाला सहाय्य होईल.
२. मराठी भाषाक्रमतेच्या चाळीस मदत होईल.
३. संभाषण क्षेत्राची दारे खुली होतील.
४. विविध व्यवसाय क्षेत्रात संधी उपलब्ध होईल.

अभ्यासघटक

'व्यक्तित्वविकासासाठी : संभाषण व लेखनकौशल्ये' - (संपादक : डॉ.पृथ्वीराज तौर, डॉ.शीतेंद्र लेंडे, डॉ.वंदना महाजन), अथर्व पब्लिकेशन्सह संपादित पुस्तक या अभ्यासक्रमासाठी नेमलेले आहे.

संभाषणकौशल्ये -

१. संभाषणकौशल्ये - राजेंद्र दत्तात्रय यथोरात
२. सूत्रसंचालन - प्रतिभा कदम /जतीन कदम
३. मुलाखत - शैलेश त्रिभुवन / रवींद्र बेम्बरे
४. यकृत्य - पुंडलिक कोलते

| | | | |
|-----------|---------------|---|--------|
| विभाग - अ | वैचारिक | - | २० गुण |
| विभाग - ब | ललित | - | २० गुण |
| विभाग - क | कविता | - | २० गुण |
| विभाग - ड | उपयोजित मराठी | - | २० गुण |

प्रश्ननिहायगुणविभागणी :-

| | | |
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| प्रश्न १ | वैचारिक विभाग :- दीर्घांतरी एक प्रश्न | १० गुण |
| प्रश्न २ | वैचारिक विभाग :- लघुतरी एक प्रश्न | ०५ गुण |
| प्रश्न ३ | ललित विभाग :- दीर्घांतरी एक प्रश्न | १० गुण |
| प्रश्न ४ | ललित विभाग :- लघुतरी एक प्रश्न | ०५ गुण |
| प्रश्न ५ | कविता विभाग :- दीर्घांतरी एक प्रश्न | १० गुण |
| प्रश्न ६ | कविता विभाग :- लघुतरी एक प्रश्न | ०५ गुण |
| प्रश्न ७ | उपयोजित मराठी :- दीर्घांतरी एक प्रश्न | १० गुण |
| प्रश्न ८ | उपयोजित मराठी :- लघुतरी एक प्रश्न | ०५ गुण |

(वरील सर्व प्रश्नांना अंतर्गत पर्याय राहतील.)

वस्तुनिष्ठ प्रश्न -उपरोक्त अभ्यासक्रमातील विभाग 'अ' व 'ब' यावर प्रत्येकी २० गुण

०३ प्रश्न आणि विभाग 'क' व 'ड' यावर प्रत्येकी ०२ प्रश्न
यस्तुनिष्ठ स्वरूपाचे असे एकूण १० बहुपर्यायी प्रश्न विचारले
जातील. प्रत्येक प्रश्नास ०२ गुण या प्रमाणे हा प्रश्न २० गुणांचा असेल.

विभाग 'ड' साठी संदर्भग्रंथ म्हणून उपयोजित मराठी - संपादक डॉ.केतकी मोडक, संतोष शेणई, सुजाता शेणई -
पद्मगंधा प्रकाशन, पुणे या पुस्तकातील प्रकरण ३ रे कार्यालयीन पत्रव्यवहार व प्रकरण ४ थे - स्व-परिवय पत्र व
नोकरी साठी अर्ज लेखन या प्रकरणावर १० गुणांचा ०१ दीर्घांतरी व ०५ गुणांचा ०१ लघुतरी प्रश्न विचारल्या जाईल.

| | | |
|---|---|--------|
| कौशल्य विकासावर आधारीत अंतर्गत मूल्यमापन :- | - | २० गुण |
| ● गुण विभागणी | | |
| १) घटक चाचणी (Class Test) - ०२ | - | १० गुण |
| २) स्वाध्याय (Home Assignment) - ०२ | - | १० गुण |

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|---------------------------------------|--|
| प्रश्नपत्रिकेचे प्रारूप - एकूण गुण २५ | |
| अंतर्गत मूल्यांकन AEC - २५ गुण | |
| घटक चाचणी - १ - १० गुण | |
| गृहपाठ - - १० गुण | |
| चर्चासत्र - - ०५ गुण | |

(अभ्यास पत्रिकेतील सर्व घटकांवर प्रश्न विचारण्यात येतील)

5. Financial Accounting -1 (DSC) : BCE: 13

| Unit | Topic |
|------|--|
| I | Meaning, definition, scope, need and development of Book Keeping & Accounting. Objectives, principals concepts and conventions and Accounting Standards. Limitations of Financial Accounting,' Rules of Account, Accounting cycle-Journal, Ledger, Trial balance preparation. |
| II | Subsidiary Book : Subsidiary Book, Purchases Book, Purchases Return Book, Sales Book, Sales Return Book, Bills Receivable Book, Bills Payable Book. Cash Book – Single column/Simple Cash Book, Double column Cash Book, Triplecolumn Cash Book and petty Cash Book. |
| III | Final Accounts of Individual – Manufacturing Account, Trading Account, Profit & Loss Accounts, Balance Sheet with Adjustment. |
| IV | Accounting for Hire Purchase and Installment Purchase System. |
| V | Banking Transactions:- Deposit & Withdrawal, Cheques, Types of Cheque, Bank Draft. Bank Reconciliation Statement : Meaning, Importance & Need, Causes of Difference between Cash Book & Pass Book, Preparation of all types of Bank reconciliation Statement. Skill Enhancement Module Practical Learning of operation of basic tally software. |

Books recommended :-

- 1) Financial Management, Dr.Manusmare,Saijyoti Publication,Nagpur
- 2) Advance Accountancy :Dr.J.D.Gupta, Dr.S.S.Chandak,
Dr.P.N.Ladhe, ShriBalaji Publication,Nagpur.

- 3) Advance Accountancy: Vol. I Jain S.P. & Narang K.L., Kalyani Publication.
- 4) J.R. Botliboi : Advanced Accountancy
- 5) R.R. Gupta : Advanced Accountancy
- 6) Shukla & Grewal: Advanced Accountancy
- 7) A.N. Agrawal : Higher Science of Accountancy
- 8) R.L. Gupta, V.K. Gupta : Advanced Accountancy
- 9) Mukherjee M. Hanif : Modern Accountancy, Tata McGraw Hill Publishing Co. Ltd.
- 10) P.C. Tulsian : Accountancy, Tata McGraw Hill Publishing Co. Ltd
- 11) Monga, Gandhi Kadu : Advanced Accountancy, National Publishing House
- 12) S. Chakravorti : Advanced Accountancy

6. Principles of Business Economics & Management (DSC) : BCE-14 :

Unit 1:

Introduction to Business Economics and Management: Course Introduction and Overview, Introduction to Business Economics, Economic Systems and Market Structures, Role of Government in the Economy, Introduction to Management, Functions of Management - Planning and Organizing, Functions of Management - Directing and Controlling, Decision Making and Problem Solving in Management

Unit 2:

Microeconomics in Business: Demand and Supply Analysis, Elasticity of Demand and Supply, Production and Cost Analysis, Market Structure - Perfect Competition, Market Structure - Monopoly and Oligopoly, Pricing and Output Decisions, Business Decision-Making under Uncertainty, Case Study Analysis, Guest Lecture on Microeconomics in Business, In-class Group Discussion and Problem Solving

Unit 3:

Macroeconomics and Business Environment: Introduction to Macroeconomics, Measuring National Income, Money, Banking, and Inflation, Fiscal and Monetary Policy, International Trade and Business, Business Cycles and Economic Growth, Guest Lecture on Macroeconomics in Business, In-class Group Discussion and Case Analysis, Economic Environment and Business, Global Business and Trade Policies

Unit 4:

Principles of Management and Contemporary Issues: Human Resource Management, Operations and Supply Chain Management, Marketing Management, Ethical and Social Responsibilities of Business, Entrepreneurship and Innovation,

Unit 5:

Business Strategies and Contemporary Issues, Future Trends in Business and Management, Final Group Project and Presentation

Textbook:

"Management" by Stephen P. Robbins and Mary Coulter

"Business, Government, and Society: A Managerial Perspective" by John F. Steiner and George A. Steiner

"Microeconomics" by Paul Krugman and Robin Wells

"Managerial Economics" by Paul Keat and Philip Young

"Principles of Economics" by N. Gregory Mankiw

"Management: A Practical Introduction" by Angelo Kinicki and Brian Williams

Management and Entrepreneurship Development

"Macroeconomics" by N. Gregory Mankiw

"Business and Its Environment" by David P. Baron

Reference Books:

"Principles of Business Economics" by Joseph G. Nellis and David

Parker "Principles of Management" by Harold Koontz and Heinz

Wehrich

"The Art of Business" by Raymond T. Rivard

7. Entrepreneurship Development basics (DSC)

Unit 1:

Introduction to Entrepreneurship: Course Introduction and Overview of Entrepreneurship, The Role of Entrepreneurs in Economic Development, Types of Entrepreneurship - Small Business vs. Innovation-Driven, Entrepreneurship and Opportunity Recognition, Characteristics and Traits of Successful Entrepreneurs, Business Idea Generation and Feasibility Analysis, Legal Forms of Business Ownership, Business Plan Development

Unit 2:

Starting and Running a Small Business: Financing the Startup - Sources of Capital, Business Marketing and Sales Strategies, Operations Management for Small Businesses, Managing Finances and Budgeting, Legal and Ethical Issues in Entrepreneurship, Risk Management and Business Insurance, Scaling and Growth Strategies for Small Businesses, Exit Strategies and Succession Planning, Guest Speaker Session - Successful Entrepreneur's Journey, In-class Group Discussion and Case Studies

Unit 3:

Innovation and Technology in Entrepreneurship: Innovation and Creativity in Entrepreneurship, Technology and Entrepreneurship, Intellectual Property and Innovation Protection, Funding Innovation and Startups, Digital Marketing and E-commerce, Building a Tech Startup, Innovation and Sustainability, Innovation Showcase and Pitch Session

Unit 4:

Entrepreneurship Ecosystem and Contemporary Issues: Government Policies and Support for Entrepreneurs, Social Entrepreneurship and Impact Business, Global Entrepreneurship and International Expansion, Entrepreneurship in the Age of Artificial Intelligence,

Unit 5:

Contemporary Challenges and Opportunities in Entrepreneurship, Preparing for the Entrepreneurial Journey, Final Business Plan Presentations, Course Reflection and Future Outlook

Textbook:

"The Lean Startup: How Today's Entrepreneurs Use Continuous Innovation to Create Radically Successful Businesses" by Eric Ries

"Innovation and Entrepreneurship: Practice and Principles" by Peter F.

Drucker "Entrepreneurship: Theory, Process, and Practice" by Donald F.

Kuratko

"New Venture Creation: Entrepreneurship for the 21st Century" by Jeffrey A. Timmons and Stephen Spinelli

"Small Business Management: Launching & Growing Entrepreneurial Ventures" by Justin G. Longenecker, J. William Petty, and Leslie E. Palich

"The E-Myth Revisited: Why Most Small Businesses Don't Work and What to Do About It" by Michael E. Gerber

"The Art of Startup Fundraising: Pitching Investors, Negotiating the Deal, and Everything Else Entrepreneurs Need to Know" by Alejandro Cremades

"Zero to One: Notes on Startups, or How to Build the Future" by Peter

Thiel Reference Books:

"The Lean Entrepreneur: How Visionaries Create Products, Innovate with New Ventures, and Disrupt Markets" by Brant Cooper and Patrick Vlaskovits

"The Social Entrepreneur's Handbook: How to Start, Build, and Run a Business That Improves the World" by Rupert Scofield

8. Computer Fundamental & Operating System I (DSC) :

Unit 1:

Introduction to Computer Fundamentals: Course Introduction and Overview, What is a Computer? , Computer Hardware Components, Input and Output Devices, Software Types and Categories, Introduction to Operating Systems, Computer Networks and the Internet, Computer Security and Privacy

Unit 2:

Operating System Fundamentals: Role and Functions of an Operating System, Types of Operating Systems, File Systems and File Management, Process Management and Multitasking, Memory Management, Input/Output Management, User Interface and Graphical User Interfaces (GUI), Command-Line Interface (CLI) and Scripting, Operating System Security, In-class Operating System Demonstrations and Exercises

Unit 3:

Windows Operating System: Introduction to Microsoft Windows, Navigating the Windows Desktop, File Management in Windows, Customizing Windows and System Maintenance, Using Windows Software and Applications, Networking and Internet on Windows, Troubleshooting Windows Issues, In-class Practical Exercises and Troubleshooting Sessions,

Unit 4:

Introduction to Linux Operating System: Introduction to Linux and Open Source Software, Linux Installation and Basic Commands, File Management in Linux, User and Group Management in Linux, Linux Networking and Internet, Linux Security and Shell Scripting, Comparing Windows and Linux, Linux Lab Sessions and Final Operating System Comparison
Management and Entrepreneurship Development

Unit 5:

Introduction to Android System:

Features of Android, Android Versions, Programming Languages used in Developing Android Applications, basics and syntaxes, collection framework, concurrency and multithreading, generics and functional programming.

Textbook:

"Operating System Concepts" by Abraham Silberschatz, Peter B. Galvin, and Greg Gagne

"Computer Concepts and Microsoft Office 365 & Office 2019" by Parsons, Oja, Beskeen, and Cram

"Windows 10 Inside Out" by Ed Bott and Craig Stinson

"Linux Bible" by Christopher Negus

Reference Books:

"Ubuntu Unleashed" by Matthew Helmke

"Linux Command Line and Shell Scripting Bible" by Richard Blum and Christine Bresnahan

9. Computer Fundamental & Operating System I Practical (DSC) : BCE-16

| Code of the Course/Subject | Title of the Course/Subject | Total Number of Periods |
|----------------------------|---|-------------------------|
| BC-16 | Computer Fundamental And Operating System-I (Practical) | 15 |

Course Outcomes:

Students will be able to do at the end of practical's:

- 1) Prepare new document using Templates.
- 2) Change font size & font color
- 3) Change line spacing of Paragraph
- 4) Change case of Paragraph
- 5) Create Bullets, Numbering list
- 6) Create Subscript & Superscript
- 7) Decrease and Increase of Paragraph indent
- 8) Insert Header & Footer in document
- 9) Page Setup of Document
- 10) 10) Insert Page break, Section break, Columns.
- 11) Students will learn to final Proofing and printing documents

List of Practical's :

1. Creating a Blank or New existing Template and Inserting/editing Text
2. Copying and Moving Text using with the Clipboard
3. Formatting Text, including Font Size & Font color of the content
4. Using Paragraph Alignment including setting Alignments and Line Spacing
5. Setting paragraph including adjusting Indents.
6. Using Bulleted and Numbered Lists and Converting Text to List.
7. Changing a Text to Subscript & Superscript.
8. Creating a content in multiple columns like Newspaper format
9. Inserting Header & Footer in document
10. Setting Page Margins and Setting the Page Orientation
11. Proofing, saving and printing a document

Division of Marks for Practical's

| | |
|-----------------------|----------------|
| Record Preparation | 10 Marks |
| Practical Performance | 10 Marks |
| Viva-Voce | 10 Marks |
| Description | 10 Marks |
| Practical | Total 40 Marks |

10. Generic OpenElective Course (GEOC)

1. Personality Development & Soft Skill
2. Disaster Management
3. Gender Sensitization
4. Jeevan Koushalya
5. Library and Information Resources
6. Soft Skill for Personality Development
7. Communication Skill in Marathi
8. Communication Skill in Hindi
9. Child Right Protection
10. Intellectual property Rights

Semester 2**English (DSC) :BC:21**

| Unit | Content |
|------------|---|
| I | I) Sudha Murthy II) Devender Pal Singh III) Jadav Payeng IV) Spoken English and Broken English – G.B Shaw |
| II | I) Why a Start-up Needs to Find its Customers First-Pranav Jain II) Rahul Bajaj III) Sreelakshmi Suresh IV) The Eyes Are Not Here by Ruskin Bond |
| III | Grammar I) Tenses II) Voices III) Narration |
| IV | Communication and writing skills I) Notice II) Agenda III) Minutes |
| V | Employability Skills I) Goal Setting II) Presentation Skills III) Time Management Skill Enhancement Module Visit to Bank or Industry |

Reference Books:

- Intermediate English Grammar - Raymond Murphy (Cambridge University Press) 2.
- Advanced English Grammar - Martin Hewings (Cambridge University Press)
- 'Expressions' by Dr. Uday Navalekar, Published by Pimpalpure Book Distributors 4. A
- Course in English Grammar - R.N Bakshi (Orient Blackswan)

2. Business Communication Skills in English (AEC) :BC:21**COURSE MATERIAL : ENGLISH USAGE IN COMMUNICATION**

- Varieties of English
American and
British English
Indian English
- Non- verbal Communication
- The Elevator Pitch
- ICT and the use of English

Course Material : Creative Writing

Personal Essay

Memoir

Management and Entrepreneurship Development

Short Speech

Story Writing

Unit : I

A) Prose i) The students will have to answer TWO out of THREE short answer questions of 3marks each.

ii) The students will have to answer ONE out of THREE long answer questions of 6 marks each.

Unit : II

B) Prose i) The students will have to answer TWO out of THREE short answer questions of 3marks each.

ii) The students will have to answer ONE out of THREE long answer questions of 6 marks each.

Unit : III

C) Poetry i) The students will have to answer TWO out of THREE short answer questions of 3marks each.

ii) The students will have to answer ONE out of THREE long answer questions of 6 marks each Writing Skills

D) Comprehension 6 Marks

II) Group Discussion 6 Marks

Unit : V

Grammar

1. Subject – Verb Agreement 3 Marks

2. Some Problematic Verb Patterns 3 Marks

3. Question Tags 3 Marks

4. Short Responses 3 Marks

Multiple Choice Questions

The Student will have to answer 10 MCQs based on Unit I, II and III (each MCQ carries 2 Marks) 20 Marks

Internal Assessment

I) Assignment 10 Marks

II) Class Test 10 Marks

Management and Entrepreneurship Development

| | | |
|---|------------------------------------|--------------------------------|
| Part B | | |
| Syllabus prescribed for 1st Year Under Graduate Programme | | |
| Programme : Bachelor of Commerce | | Semester II |
| Code of the Course/Subject | Title of the Course/Subject | Total Number of Periods |
| BC-22 | Marathi | 45 |

अभ्यासपत्रिकेची निष्पत्ती (COs) :

१. नेमलेल्या साहित्यातून जीवनदर्शन, समकालीन व्यवहार जाणीवा यांची माहिती होईल.
२. वैचारिक, ललित, कविता या विविध वाङ्मय प्रकाराचे ज्ञान होईल. या वाङ्मय प्रकाराचे वेगळेपण जाणून घेतील तथा सामग्रील साम्यभेदाचे आकलन होईल.

3

३. वैचारिक गद्यातून भाषेच्या सर्जनशील रुपाचे विद्यार्थ्यांना आकलन होईल. तसेच चारित्र्यविषय असलेल्या खोर व्यक्तींच्या जीवन कार्यातून विद्यार्थ्यांना प्रेरणा मिळेल आणि संकटावर मात करून जीवनात यशस्वी होता येते हा विचार त्यांच्या मनी रुजेल.
४. ललित कलाकृतींच्या वाचनातून आनंद, शोध, ज्ञान इत्यादींची प्राप्ती होऊन विद्यार्थ्यांच्या जीवनविषयक जाणिवेला समृद्ध होतील.
५. वैचारिकता, तात्त्विकता, काव्यात्मकता, भावनात्मकता, सामान्य गोष्टीतील असामान्यत्वाचे दर्शन यातून विद्यार्थ्यांच्या दृष्टीकोण संपन्न होईल.
६. विविध प्रकारच्या साहित्याचे आकलन, वर्णन, आस्वादन, विश्लेषण आणि मूल्यमापन करण्याची क्षमता वाढून विद्यार्थ्यांची अमिळुची विकसित होईल.
७. या वाङ्मय प्रकारातून विविध प्रकारचे नीतिमूल्ये, जीवनमूल्ये, यांची शिकवण विद्यार्थ्यांना मिळेल, त्याचा उपयोग उत्तमरितीने जिवन जगण्यासाठी होईल.
८. 'उपयोजित' घटकाच्या माध्यमातून विविध प्रकारची कौशल्ये त्यांच्यात निर्माण होतील व ते रोजगारक्षम होतील.
९. विचारवंत, लेखक, कवी होण्यासाठी हे अध्ययन प्रेरक ठरेल, सहाय्यभूत ठरेल. यातून विद्यार्थी भाषेचा सर्जनशील वापर करता करता हे समजून घेतील व विविध प्रकारातील साहित्य निर्मिती करतील. तसेच व्यवहारिक उपयोजन करून रोजगारक्षम होतील.

| अ.क्र. Sr.No. | घटक Topic | अध्यापन तासिका (Teaching Hours) |
|---|---|--|
| विभाग - अ वैचारिक | | |
| १) | राजर्षी शाहु : वरस आणि वारसा - गोविंद पानसारे | १२ |
| २) | गांधीजी आणि रविद्रनाथ टागोर - सुरेश द्वायसीवार | |
| ३) | यशवंतराव चव्हाणांच्या स्वप्नतला महाराष्ट्र - जगदीश वाघमारे | |
| ४) | लिज्जतची लिज्जत - ज्योती नाईक - प्रकाश त्रिपाठी, सुवर्णा बेडेकर | |
| विभाग - ब ललित | | |
| १) | होस्पळगारी ममता - केदार येश्याम | ११ |
| २) | मूल्यसंस्कार - शेषराव खाडे | |
| ३) | सरप मारावं सार्वभौम शास्त्र - पुरुषोत्तम बोरकर | |
| ४) | आंबे घ्या... आंबे - विमल भातेराव | |
| विभाग - क कविता | | |
| १) | पाहा परवारा जनानिये समान - संत नामदेव | ११ |
| २) | खोप्यामधी खोपा - बहिष्णाबाई चौधरी | |
| ३) | आमचा चाटा - चामनदादा कर्डेक | |
| ४) | पराधीन - नीलकुण्ठ देशपांडे | |
| ५) | एकपिराचे शतक आजचे तारखेनुसार - अजय खडरो | |
| ६) | त्याहीपलीकडे जायचं आहे मला ! - सुरेश देवराव घर्षे | |
| ७) | आम्ही मानस मातीचे - गजानन माते | |
| विभाग - ड उपयोजित मराठी (Skill Enhancement Module) | | |
| १) | जाहीर निवेदन | ११ |
| २) | निविदासूचना लेखन | |

संदर्भ ग्रंथ

- १) उपयोजित मराठी - संपादक डॉ.केतकी मोडक, संतोष शेणई, सुजाता शेणई - पद्मगंगा प्रकाशन, पुणे
- २) लेखन कौशल्ये - प्रतिष्ठा गीतम तालंगकर कव्यते
- ३) संवाद लेखन - राजकुमार लक्ष्मणराव तांगडे
- ४) जाहिरात लेखन - रवि पवार
- ५) गीत लेखन - विनायक पवार

| | | |
|-----------------------------------|--|--------------------------------|
| Code of the Course/Subject | Title of the Course/Subject | Total Number of Periods |
| BC-22 | Marathi (Communication Skill in | 15 |

4

LANG-II Communication Skill in Marathi (DSC)

| |
|--------------|
| Marathi) AEC |
|--------------|

‘मराठी भाषिक कौशल्ये : लेखन कौशल्य

उद्दिष्ट्ये

१. विद्यार्थ्यांच्या भाषिक क्षमतांचा विकास करणे.
२. संभाषण कौशल्ये विकसित करणे.
३. मराठी भाषेचे उपयोजन लक्षात घेणे.
४. विविध व्यवसायातील संधी लक्षात घेणे.
५. मराठी भाषेच्या वैशिष्ट्यांची ओळख करून घेणे.

उपयोगिता

१. संभाषण कौशल्य विकसता साहाय्य होईल.
२. मराठी भाषा क्षमतेच्या वाढीस मदत होईल.
३. संभाषण, लेखन क्षेत्राची दारे खुली होतील.
४. विविध व्यवसाय क्षेत्रात संधी उपलब्ध होईल.

अभ्यास घटक

‘व्यक्तित्व विकासासाठी : संभाषण व लेखन कौशल्ये’ - (संपादक : डॉ.पृथ्वीराज तीर, डॉ.शैलेंद्र लेंडे, डॉ.वंदना महाजन), अथर्व पब्लिकेशन्स हे संपादित पुस्तक या अभ्यासक्रमासाठी नेमलेले आहे.

लेखन कौशल्ये - एकूण तासिका-१५

१. लेखन कौशल्ये – प्रतिक्षा गौतम तालंगकर कथले
२. संवाद लेखन - राजकुमार लक्ष्मणराव तांगडे
३. जाहिरात लेखन – रवि पवार
४. गीत लेखन – विनायक पवार

| | | | |
|-----------|---------------|---|--------|
| विभाग - अ | वैचारिक | - | २० गुण |
| विभाग - ब | ललित | - | २० गुण |
| विभाग - क | कविता | - | २० गुण |
| विभाग - ड | उपयोजित मराठी | - | २० गुण |

प्रश्ननिहाय गुणविभागणी :-

| | | |
|----------|--|--------|
| प्रश्न १ | वैचारिक विभाग :- दीर्घोत्तरी एक प्रश्न | १० गुण |
| प्रश्न २ | वैचारिक विभाग :- लघुत्तरी एक प्रश्न | ०५ गुण |
| प्रश्न ३ | ललित विभाग :- दीर्घोत्तरी एक प्रश्न | १० गुण |
| प्रश्न ४ | ललित विभाग :- लघुत्तरी एक प्रश्न | ०५ गुण |
| प्रश्न ५ | कविता विभाग :- दीर्घोत्तरी एक प्रश्न | १० गुण |
| प्रश्न ६ | कविता विभाग :- लघुत्तरी एक प्रश्न | ०५ गुण |
| प्रश्न ७ | उपयोजित मराठी :- दीर्घोत्तरी एक प्रश्न | १० गुण |
| प्रश्न ८ | उपयोजित मराठी :- लघुत्तरी एक प्रश्न | ०५ गुण |

(वरील सर्व प्रश्नांना अंतर्गत पर्याय राहतील.)

वस्तुनिष्ठ प्रश्न - उपरोक्त अभ्यासक्रमातील विभाग ‘अ’ व ‘ब’ यावर प्रत्येकी २० गुण
०३ प्रश्न आणि विभाग ‘क’ व ‘ड’ यावर प्रत्येकी ०२ प्रश्न
वस्तुनिष्ठ स्वरूपाचे असे एकूण १० बहुपर्यायी प्रश्न विचारले जातील. प्रत्येक प्रश्नास ०२ गुण याप्रमाणे प्रश्न २० गुणांचा असेल.

विभाग ‘ड’ साठी संदर्भ ग्रंथ म्हणून उपयोजित मराठी - संपादक डॉ.केतकी मोडक, संतोष शेणई, सुजाता शेणई - पद्मगंधा प्रकाशन, पुणे या पुस्तकातील **प्रकरण ६ वे** जाहीर निवेदन व **प्रकरण ७ वे** - निविदा सूचनालेखन या प्रकरणावर १० गुणांचा ०१ दीर्घोत्तरी व ०५ गुणांचा ०१ लघुत्तरी प्रश्न विचारला जाईल.

कौशल्य विकासावर आधारित अंतर्गत मूल्यमापन :- - २० गुण

- गुण विभागणी
- १) घटक चाचणी (Class Test)- ०२ - १० गुण
- २) स्वाध्याय (Home Assignment)- ०२ - १० गुण

प्रश्नपत्रिकेचे प्रारूप - एकूण गुण २५

Management and Entrepreneurship Development

| | |
|-----------------------|--------------|
| अंतर्गत मूल्यांकन AEC | - २५ गुण |
| घटक घावणी | - २ - १० गुण |
| गृहपाठ | - - १० गुण |
| बर्खास्त | - - ०५ गुण |

(अभ्यासपत्रिकेतील सर्व घटकांवर प्रश्न विचारण्यात येतील)

Subject 5

Financial Accounting II (DSC)BCE-23

Unit 1:

Introduction to Financial Accounting: Course Introduction and Overview of Financial Accounting, Role and Importance of Accounting in Business, Accounting Principles and Concepts, Accounting Equation and Double-Entry System, Recording Transactions and Journal Entries, Posting to Ledgers and Trial Balance, Adjusting Entries and the Accounting Cycle, Financial Statements - Income Statement and Statement of Financial Position.

Unit 2:

Income Recognition and Asset Valuation: Revenue Recognition Principles, Expense Recognition Principles, Accounting for Cash and Receivables, Accounting for Inventory, Accounting for Property, Plant, and Equipment, Accounting for Intangible Assets, Depreciation, Depletion, and Amortization, Accounting for Liabilities, Accounting for Shareholders' Equity, In class Case Studies and Problem-Solving.

Unit 3:

Financial Statements and Analysis:The Statement of Cash Flows, Analysis of Financial Statements, Earnings Per Share and Accounting Changes, Statement of Cash Flows and Analysis, Introduction to Financial Ratios, Using Ratios for Financial Analysis, Special Topics in Financial Accounting, Financial Statement Analysis Project.

Unit 4:

Special Topics and Contemporary Issues: Accounting for Income Taxes, Accounting for Leases, Accounting for Pensions and Other Post-Employment Benefits, Accounting for Derivatives and Hedging Activities, International Financial Reporting Standards (IFRS), Contemporary Issues in Financial Accounting, Ethical Issues in Accounting, Course Review and Final Examination Preparation

Textbook:

"Financial Statement Analysis and Security Valuation" by Stephen Penman "Analysis of Financial Statements" by Leopold A. Bernstein and John J. Wild "Intermediate Accounting" by Donald E. Kieso, Jerry J. Weygandt, and Terry D. Warfield

"Financial Accounting: Tools for Business Decision Making" by Paul D. Kimmel, Jerry J. Weygandt, and Donald E. Kieso

Management and Entrepreneurship Development

"Financial Accounting" by Jerry J. Weygandt, Paul D. Kimmel, and Donald E.

Kieso "Accounting Principles" by Weygandt, Kimmel, and Kieso

"Advanced Accounting" by Joe Ben Hoyle, Thomas Schaefer, and Timothy

Doupnik Reference Books:

"Financial Reporting and Analysis" by Lawrence Revsine, Daniel Collins, and Bruce Johnson

"Wiley Interpretation and Application of International Financial Reporting Standards" by PKF International Ltd

Principles of Business Economics & Management (DSC)

Unit 1:

Introduction to Business Economics: Course Introduction and Overview, Introduction to Business Economics, Economic Systems and Market Structures, Demand and Supply, Elasticity of Demand and Supply, Cost and Revenue Concepts, Production and Cost Analysis, Market Structures and Pricing Strategies.

Unit 2:

Principles of Management: Introduction to Management, Planning and Decision Making, Organizing and Delegating, Leadership and Motivation, Controlling and Monitoring, Strategic Management, Human Resource Management, Operations and Supply Chain Management, Case Studies in Management, In-class Group Discussion and Problem Solving

Unit 3:

Business Economics and Decision Making: Business Decision-Making Process, Risk and Uncertainty in Decision Making, Business Forecasting and Market Research, Budgeting and Cost Benefit Analysis, Investment Appraisal and Capital Budgeting, Business Ethics and Corporate Social Responsibility, Globalization and International Business, Business Simulation and Decision-Making Exercises

Unit 4: Business Environment and Contemporary Issues, Economic Policies and Government Regulation, Business and Environmental Sustainability, Innovation and Entrepreneurship, Business Strategies and Contemporary Issues, Digital Transformation and E-commerce, Ethical Dilemmas and Corporate Governance, Final Project Presentations, Course Review and Future Outlook

Textbook:

"Managerial Economics" by Paul Keat and Philip Young

"Microeconomics" by Robert S. Pindyck and Daniel L. Rubinfeld

"Managerial Economics: Applications, Strategies, and Tactics" by James R. McGuigan, R. Charles Moyer, and Frederick H. Harris

"Managerial Economics and Business Strategy" by Michael Baye and Jeff Prince

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"Management" by Stephen P. Robbins and Mary Coulter

"Principles of Management" by Harold Koontz and Heinz Weihrich

"Business and Society: Stakeholders, Ethics, Public Policy" by Anne T. Lawrence and James Weber

"Innovation and Entrepreneurship: Practice and Principles" by Peter F.

Drucker Reference Books:

"Contemporary Management" by Gareth R. Jones and Jennifer M. George

"The Lean Startup: How Today's Entrepreneurs Use Continuous Innovation to Create Radically Successful Businesses" by Eric Ries

Business Environment and Entrepreneurship: BCE-25 :

Unit 1:

Understanding the Business: Course Introduction and Overview, What is the Business Environment, Economic Environment, Political and Legal Environment, Social and Cultural Environment, Technological and Demographic Environment, Competitive Environment, Global Business Environment

Unit 2:

Entrepreneurship: Concepts and Process: Introduction to Entrepreneurship, The Entrepreneurship Process, Creativity and Innovation in Entrepreneurship, Opportunity Identification and Evaluation, Business Planning and Feasibility Analysis, Sources of Financing and Financial Management, Legal and Ethical Considerations for Entrepreneurs, Building a Team and Managing Operations, Business Growth and Internationalization, In-class Group Discussions and Case Studies

Unit 3:

Entrepreneurship in Action: Business Models and Planning, Marketing and Sales Strategies for Entrepreneurs, Financial Management for Startups, Risk Management and Business Resilience, Technology and Innovation in Entrepreneurship, Social and Sustainable Entrepreneurship, Guest Speakers and Entrepreneurship Success Stories, Entrepreneurship Project and Presentation

Unit 4:

Entrepreneurship Ecosystem and Contemporary Issues: Entrepreneurship Support Ecosystem, Government Policies and Incentives for Entrepreneurs, International Entrepreneurship and Global Expansion, social media and Digital Marketing for Entrepreneurs, Managing Business Growth and Scaling, Ethical Challenges and Social Responsibility in Entrepreneurship, Final Entrepreneurship Project Presentations, Course Review and Future Outlook

Textbook:

"Lean Startup: How Today's Entrepreneurs Use Continuous Innovation to Create Radically Successful Businesses" by Eric Ries

"Art of Startup Fundraising: Pitching Investors, Negotiating the Deal, and Everything Else Entrepreneurs Need to Know" by Alejandro Cremades

"Entrepreneurship: Theory, Process, and Practice" by Donald F. Kuratko

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"New Venture Creation: Entrepreneurship for the 21st Century" by Jeffrey A. Timmons and Stephen Spinelli

"Business Environment" by Francis Cherunilam

"Business and Its Environment" by David P. Baron

"Entrepreneurial Small Business" by Jerome A. Katz and Richard P. Green

"The Lean Entrepreneur: How Visionaries Create Products, Innovate with New Ventures, and Disrupt Markets" by Brant Cooper and Patrick Vlaskovits

Reference Books:

"The Art of Business" by Raymond T. Rivard

"Zero to One: Notes on Startups, or How to Build the Future" by Peter Thiel Subject 8

Computer Fundamental Operating System II(DSC) :

Unit 1:

Advanced Operating System Concepts: Course Introduction and Overview, Advanced Operating System Overview, Process Synchronization, and Inter-process Communication, Deadlocks and their Management, Memory Management: Virtual Memory and Page Replacement, File Systems and Implementation, Distributed Operating Systems, Security and Protection Mechanisms.

Unit 2:

Networking and Internet Technologies: Introduction to Networking and Data Communication, Network Topologies and Protocols, The Internet and World Wide Web, Internet Protocols and Routing, Network Security and Firewalls, Cloud Computing and Virtualization, Web Development and Technologies, E-commerce and Online Business, Guest Speaker Session on Networking and Internet Technologies, Networking, and Internet Projects.

Unit 3:

Computer Hardware and Troubleshooting: Computer Hardware Overview, CPU, Motherboard, and Memory, Storage Devices and Media, Input and Output Devices, Peripheral Devices and Interfaces, Computer Maintenance and Troubleshooting, Emerging Hardware Trends, Hardware and Troubleshooting Labs

Unit 4:

Advanced Operating System Management: Performance Monitoring and Optimization, Backup and Recovery Strategies, Disaster Recovery Planning, Operating System Virtualization, Advanced Operating System Tools and Utilities, Emerging Trends in Operating Systems, Course Review and Final Examination Preparation, Future of Operating Systems and Course Conclusion

Textbook:

"Upgrading and Repairing PCs" by Scott Mueller

"CompTIA A+ Complete Study Guide" by Quentin Docter, Emmett Dulaney, and Toby

Skandier "Computer Networking: Principles, Protocols, and Practice" by Olivier Bonaventure

"Data Communications and Networking" by Behrouz A. Forouzan

"Operating System Concepts" by Abraham Silberschatz, Peter B. Galvin, and Greg

Gagne "Modern Operating Systems" by Andrew S. Tanenbaum and Herbert Bos

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"Windows Internals" by Mark E. Russinovich and David A. Solomon

"Linux Administration: A Beginner's Guide" by Wale Soyinka

Reference Books:

"Operating Systems: Three Easy Pieces" by Remzi H. Arpaci-Dusseau and Andrea C. Arpaci-Dusseau

"The Linux Command Line: A Complete Introduction" by William E. Shotts Jr.

9. Computer Fundamental Operating System II(DSC) Practical

Part B

Syllabus prescribed for 1st Year Under Graduate Programme

Programme : Bachelor of Commerce Semester II

Code of the Course/Subject Title of the Course/Subject Total Number of

Periods BC-26 Computer Fundamental And

Operating System-II (Practical)

15

Course Outcome:

Students will be able to do at the end of practical's:

- 1) Know how to organize files/folder in File Explorer
- 2) Understand different customization setting in windows 10.
- 3) Create windows login Account which is necessary for Windows 10
- 4) Create table, utilizing existing Template provided by Microsoft and add customization Template according to user needs.
- 5) Add header and footer to long list of pages which is crucial.
- 6) Complete Mail Merge process.
- 7) Change layout of pages
- 8) Create Presentation, designing slides and add different Transition and Animation effect to objects and Slide

List of Practical's:

- 1) Create a new folder on desktop
- 2) Create, rename, delete, and restore File from Recycle Bin.
- 3) Change icon of Folder from Disk.
- 4) Open Control Panel or Setting in Windows 10 to customize and personalize.
- 5) Creating Windows Login User Account
- 6) Change Time Zone and Language of Keyboard.

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- 7) Personalization your computer according to your need like changing theme, changing color, changing start menu app.
- 8) Create class time Table in table format, save file.
- 9) Open any existing Template and customize according to your need.
- 10) Create two column page, add border to page and add Picture /Text Watermark.
- 11) Create two pages with Header and Footer, add current date on Footer and your College name on Header.
- 12) Create main document (letter/Notice/Invitation etc.) along with Recipients' Address (minimum five) then insert merge field, merge document, Preview and save/print it.
- 13) Create Blank or New Existing Template, Add few Slides and Edit content on each slides. 14) Change Background color of each slides make sure each slides has different background.
- 15) Create a Presentation Title and Content slide layout. Add class name as a Title and add Exam Table (Sample) in table format in Content Section.
- 16) Create two Slides with Transition Effect on Each Slides
- I) Insert WordArt on First Slide and Animate it.
- II) Insert Picture on Second slide and Animate it with Sound.

Division of Marks for Practical's

| | |
|------------------------|-----------------|
| Record Preparation | 10 Marks |
| Practical Performance | 10 Marks |
| Viva-Voce | 10 Marks |
| Description | 10 Marks |
| Practical Total | 40 Marks |

10. Generic OpenElective Course (GEOC)

1. Personality Development & Soft Skill
2. Disaster Management
3. Gender Sensitization
4. Jeevan Koushalya
5. Library and Information Resources
6. Soft Skill for Personality Development
7. Communication Skill in Marathi
8. Communication Skill in Hindi
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9. Child Right Protection
10. Intellectual property Rights

Scheme of teaching, learning & Examination leading to the Degree Bachelor of Commerce
Management and Entrepreneurship Development
(Three Years -Six Semesters Degree Course- C.B.C.S)
(B. Com Part-I) Semester- I

| Sr. No | Subjects | Subject Code | Teaching & Learning Scheme | | | | | | | Duration of Exams Hrs. | Examination & Evaluation Scheme | | | | | | | |
|--------|---|--|----------------------------|---|---|-------|---------------------|-----------|-------|-------------------------------|---|-----------|----|----------------|-------|-----------------|---|--|
| | | | Teaching Period Per week | | | | Credits | | | | Maximum Marks | | | | | Minimum Passing | | |
| | | | L | T | P | Total | Theory/ Tutorial | Practical | Total | Theory + M.C.Q External | Skill Enhancement Module Internal | Practical | | Total Marks | Marks | Grade | | |
| 1 | English (DSC) | BCE-11 | 04 | - | - | 04 | 03 | - | 03 | 03 | 60+20 | 20 | - | - | 100 | 40 | p | |
| 2 | Business Communication Skill in English (AEC) | BCE-11 | | 1 | - | 01* | 01 | - | 01 | - | - | - | 25 | - | 25 | 10 | p | |
| 3 | LANG-II (DSC) | BCE-12 | 03 | - | - | 03 | 03 | - | 03 | 03 | 60+20 | 20 | - | - | 100 | 40 | p | |
| 4 | Communication Skill in Language-II (AEC) | BCE-12 | - | 1 | - | 01 | 01 | - | 01 | - | - | - | 25 | - | 25 | 10 | p | |
| 5 | Financial Accounting - 1(DSC) | BCE-13 | 05 | - | - | 05 | 04 | - | 04 | 03 | 60+20 | 20 | - | - | 100 | 40 | p | |
| 6 | Principles of Business Economics & Management (DSC) | BCE-14 | 05 | - | - | 05 | 04 | - | 04 | 03 | 60+20 | 20 | - | - | 100 | 40 | P | |
| 7 | Entrepreneurship Development basics (DSC) | BCE-15 | 04 | - | - | 04 | 04 | - | 04 | 03 | 60+20 | 20 | - | - | 100 | 40 | P | |
| 8 | Computer Fundamental & Operating System I (DSC) | BCE-16 | 03 | - | - | 03 | 03 | - | 03 | 03 | 40+20 | -- | - | - | 60 | 24 | P | |
| 9 | Computer Fundamental & Operating System I (Practical) (DSC) | BCE-16 | - | - | 1 | 01 | - | 01 | 01 | - | - | - | - | 40 | 40 | 16 | P | |
| 10 | Generic Open Elective Course (GEOC) | BCE-17 | 02 | - | - | 02 | 02 | - | 02 | College Level Evaluation | | | | | 50 | 20 | P | |
| 11 | Induction Programme | 30 Hrs (one Week) at the beginning semester one only | | | | | | | 01 | | | | | | | | | |
| | Total | | | | | 30 | | | 28 | | | | | | 700 | | | |

Scheme of teaching, learning & Examination leading to the Degree Bachelor of Commerce
Management and Entrepreneurship Development
(Three Years ... Six Semesters Degree Course- C.B.C.S)
(B. Com Part-I)Semester-II

| Sr. No | Subjects | Sub ject Code | Teaching & Learning Scheme | | | | | | | Duration of Exams Hrs. | Examination & Evaluation Scheme | | | | | | | | |
|--------------|---|---------------------|-----------------------------|---|---|-------|---------------------|---------------|-------|---------------------------|---------------------------------|--|--------------|----------|----------------|--------------------|-------|--|--|
| | | | Teaching Period Per week | | | | Credits | | | | Maximum Marks | | | | | Minimum Passing | | | |
| | | | L | T | P | Total | Theory/ Tutorial | Practic al | Total | | Theory + M.C.Q External | Skill Enhancement Module Internal | Practical | | Total Marks | Marks | Grade | | |
| | | | | | | | | | | | | | Interna l | External | | | | | |
| 1 | English (DSC) | BC-21 | 04 | - | - | 04 | 04 | -- | 04 | 03 | 60+20 | 20 | - | - | 100 | 40 | p | | |
| 2 | Business Communication Skill in English (AEC) | BC-21 | - | 1 | - | 01* | 01 | - | 01 | - | - | -- | 25 | - | 25 | 10 | p | | |
| 3 | LANG-II (DSC) | BC-22 | 03 | - | - | 03 | 03 | - | 03 | 03 | 60+20 | 20 | - | - | 100 | 40 | p | | |
| 4 | Communication Skill in LANG-II (AEC) | BC-22 | - | 1 | - | 01 | 01 | - | 01 | - | -- | - | 25 | - | 25 | 10 | p | | |
| 5 | Financial Accounting 2 (DSC) | BCE-23 | 05 | - | - | 05 | 04 | - | 04 | 03 | 60+20 | 20 | --- | ---- | 100 | 40 | p | | |
| 6 | Principles of Business Economics & Management 2 (DSC) | BCE-24 | 05 | - | - | 05 | 04 | - | 04 | 03 | 60+20 | 20 | -- | -- | 100 | 40 | p | | |
| 7 | Business Environment and Entrepreneurship | BCE-25 | 04 | - | - | 04 | 04 | - | 04 | 03 | 60+20 | 20 | - | - | 100 | 40 | p | | |
| 8 | Computer Fundamental Operating System II(DSC) | BCE-26 | 03 | - | - | 03 | 03 | - | 03 | 03 | 40+20 | - | - | - | 60 | 24 | p | | |
| 9 | Computer Fundamental & Operating System II Practical (DSC) | BCE-26 | - | - | 1 | 01 | -- | 01 | 01 | -- | -- | -- | - | 40 | 40 | 16 | p | | |
| 10 | Generic Open Elective II- (GOEC) | BCE-27 | 2 | - | - | 2 | 2 | -- | 2 | College Level Evaluation | | | | | 50 | 20 | p | | |
| Total | | | | | | | 29 | | | | 27 | | | | | | 700 | | |